

Keystone Charter Commission
Charter Commission Meeting Minutes
1:30-3:30 PM, Monday, May 15, 2023

I. Call the Meeting to Order:

The Meeting was called to order at 1: 33 PM by Chair Ken Riley.

Commission Member in attendance:

Ken Riley – Chair
Dan Sullivan – Vice Chair
Valerie Thisted – Secretary
Gretchen Davis
Tim Huiting
Sarah Keel
Julie Metzger
William Schorling
Erich Swartz

Commission Attorney from Widner Juran LLP

Jennifer Madsen

II. Topics Discussed

A. *Roll Call of the Charter Commission members:*

Quorum was met.

B. *Approval of Minutes*

1. The minutes of the May 9, 2023, meeting were approved with changes:
 - Refer to the revised document provided by the Chair for reference, as well as the final draft submitted after the meeting.
2. The attorney helped clarify the meeting minute process, moving forward:
 - The secretary will complete a draft of the minutes, and forward the minutes to the attorney.
 - The attorney will forward the draft minutes in the meeting packet.
 - Minute revisions will be discussed prior to approval at each meeting.
 - Approved minutes will be forwarded and posted on the KIC website.

C. *The following printed references were distributed as references for the meeting:*

- Proposed Agenda
- Meeting Minutes from 5/9

- Revised Meeting Minutes from the Chair for the 5/9 meeting
- Article II-IV Revisions
- Memorandum regarding the discussion of Articles VI-X
- Reference for Town Council compensation comparison
- Town Hall Meeting Details

D. Reviewed and discussed the details and topics for the Town Hall

1. Reviewed changes to Topics:
 - Topic 1: Heading changed to: “Town Government”
 - Topic 1: Bullet 3: add a reference to minimum age
 - Topic 2: Description should include a reference to full-time and seasonal workers.
 - Topic 2: Bullet 1: revise, “How do we include nonresidents and other stakeholders.”
 - Topic 2: Bullet 4: delete “besides voting.”
 - Add Topic 3: “Other Comments”
2. Reviewed posting update and agenda for the meeting:
 - Agenda will include: welcome, participant ground rules, topics, and closing.
 - Agenda will be sent for commission feedback prior to posting.
 - Agenda and posting notice will be posted on websites, sent to email lists through KIC, KOA and KCL.
 - Attorney will provide a meeting notice to post.
 - Identify a separate moderator, timekeeper and Zoom moderator.

E. Discussion of Mayor/Town Manager Session

1. Discussed progress securing town manager and mayor (possibly town council) representatives, and the need to schedule a meeting to try to accommodate their availability.

F. Communications Update

- Acknowledged Summit Daily article regarding Incorporation
- Discussed value in having additional representatives available for media interviews, as long as a consistent message can be established, and the commission is aware of media inquires.

G. Reviewed Article II-IV Revisions

- Reviewed the proposed changes to Articles II-III (previously IV)

- Reviewed research regarding other towns' compensation for mayors and town council members, and suggested: \$500/month for town council members; \$1000/month for the mayor.

H. Discussion of Draft Articles VI

- Reviewed the wording and considerations from the draft charter.
- Clarified the meaning and intent in several Sections.
 - Attorney clarified distinction between a “referendum” and “initiative.”
- Gave tentative approval of Section 6.1, as written.
- Ended review with Section 6.1

I. Next Meeting Date

- The next meeting of the Charter Commission is scheduled for a Monday: **May 22, 2023, 1 – 3 PM, at the Keystone Center.**
 - The meeting is scheduled earlier, given the evening Town Hall meeting.
- Agreed to continue Zoom access to the next meeting.

J. Other Business

- Town Hall meeting on **May 22, 2023 at 6PM** will have a sign-in sheet.
- Discussed revising the Preamble at the completion of the rest of the Charter.
- Chair disclosed a meeting with Chris Sorenson from Vail Resorts.
- Member identified considerations to improve the quality of participation for Zoom participants: speak one at a time/raise hand; increase voice volume.
 - Reconfirmed meeting the week of Memorial Day: **May 31, 2023, 1 - 3PM**
 - **Clarification:** Post adjournment, there was a decision to take minutes for the Town Hall meeting.

III. Adjournment

There being no further business, the meeting was adjourned at 3:37 PM.

Respectfully submitted by

Valerie Thisted, Secretary