

**Keystone Charter Commission
Charter Commission Meeting Minutes
12:30PM, Tuesday, June 13, 2023**

I. Call the Meeting to Order:

The Meeting was called to order at 12:32PM by Chair Ken Riley.

Commission Member in attendance:

Ken Riley – Chair
Dan Sullivan – Vice Chair
Valerie Thisted – Secretary
Gretchen Davis
Tim Huiting
Sarah Keel
Julie Metzger (Zoom)
William Schorling
Erich Swartz

Commission Attorney from Widner Juran LLP

Jennifer Madsen

II. Topics Discussed

A. *Roll Call of the Charter Commission members:*

Quorum was met.

B. *The following printed references were provided as references for the meeting:*

- Proposed Agenda
- Meeting Minutes from June 7, 2023
- Draft Charter as of June 9, 2023

C. *Approval of Minutes*

1. The minutes of the June 7, 2023, meeting were approved.

D. *Communications Update*

1. Addressed the following communications topics:
 - Need to establish and initiate a communications campaign
 - Acknowledged that KNC's call to action related to second homeowner voting rights yield less than a 5 percent response.
 - Acknowledged need to distinguish between the role of a Charter versus a Town Council

- The following position papers will be developed for review at the next meeting:
 - Voting Rights
 - Taxes
 - Districts
 - Community Voice
 - Statutory versus Home rule

E. Review of Draft Charter - Articles I-IV

- Reviewed the wording and considerations from the draft charter sections.
- Clarified the meaning and intent in the Sections.
- Considerations included, but are not limited to the following:
 - Agreed to leave the Charter “least restrictive” in relation to at large or district elections for town council members. Initial intent based on logistics, costs, etc. will be at large voting, but a future town council could reconsider.
 - Discussed term limits in relation to mayor versus town council service.
 - Attorney agreed to research “partial term.”
 - Discussed whether a town council position should be created to represent second homeowners.
 - Agreed to explore option.
 - Attorney agreed to research limitations related to this consideration
 - Considered whether Charter limitations or ethical guidelines should regulate or limit *executive members* from preexisting town organizations (KOA and KCL) from simultaneously serving on the town council.
 - Considered implications of a potential conflict of interest based on their history of lobbying the town and county on behalf of special interests, and also creating an over concentration of power.
 - Council Agreed to leave this issue up to the town council, which will be compelled to adopt a code of ethics within two years of inception.
 - Attorney agreed to provide Centennial’s comprehensive Code of Ethics as a reference.
 - Agreed to include a provision related to an “intent” to provide remote access to all future town meetings.
 - Increased the percent required to petition for a referendum from 5 percent to 10 percent.
 - Reviewed Dillon’s provision regarding town council voting requirements.

- Incorporated a revised portion of (d) from Dillon’s Town Council voting process.
- Made recommendations for specific wording changes in this Article and Glossary.
- Gave tentative approval through Article IV of wording which will have a final review and approval.

F. Next Meeting Date

- Confirmed date and time for the second Town Hall: June 21, 2023 at 6PM at the Keystone Conference Center.
- Confirmed the following Charter Commission meetings to be held at the Keystone Conference Center:
 - **June 19, 2023 at 12:30PM**
 - **June 20, 2023 at 10AM**

G. Other Business

- Two commission members agreed to draft a proposed agenda for the Town Hall meeting.
- Two commission members agreed to draft a presentation for the Town Hall.

III. Adjournment

There being no further business, the meeting was adjourned at 3:37PM.

Respectfully submitted by

Valerie Thisted, Secretary